

June 12 13th 2017

Agenda & Meeting Minutes

June 12, 2017

# Monthly Meeting of the Full Council

held on Monday 12th June 2017 at 7.30 p.m, at the Community  
Centre, Bugbrooke.

# Monthly Meeting of the Full Council

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### PC/17/06/105 To receive and accept apologies for absence

Apologies were received and accepted as above. The apology from Councillor Collett was excluded from the six month rule. The Chairman requested that a get well card be sent to Councillor Collett as he really was very unwell.

### PC/17/06/106 Declarations of interest

There were no declarations of interest.

### PC/17/06/107 To consider whether the Register of Interests required updating.

No changes were recorded

### PC/17/06/108 To sign and approve the Minutes of the meeting held on 8<sup>th</sup> May 2017

The minutes of the meeting held on 8<sup>th</sup> May were approved as a correct record of that meeting. The Minutes were duly signed and initialled by the Chairman.

### PC/17/06/109 Reports of Issues Previously raised

There were no reports on issues previously raised.

### PC/17/06/110 Public question time 7.40 p.m.

There were no questions from members of the public.

### PC/17/06/111 District Councillors Update

Councillor Harries commented that South Northants District Council has now exceeded the 5 year land supply so now had supply for almost 10 years. Northampton has not met its requirements and this is impacting on surrounding villages where planning applications are being made

### PC/17/06/112 Planning

A. Planning Applications and Decision

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STATUS	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION
New	S/2017/1374 /FUL	23 The Paddocks	Two storey rear extension	No objection in principle but PC wishes to draw attention to the potential overlooking on the first floor.
New	S/2017/1275 /FUL	6 Homestead Drive	Single storey front, two storey side and first floor rear extensions	Application supported. attention is drawn to the apparent mismatch between existing and new plan on the ground floor rear extension

STATUS	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION
New			Street Trading Application	PC aware that trading already providing a service to community.No objection but the PC wishes to impose a condition that bell used by the trader is only run in short bursts and not after 8pm..

### PC/17/06/113 Police and Neighbourhood watch matters

Councillor Kent advised that Speedwatch would be in operation in conjunction with Kisingbury at the end of June And throughout July.

### PC/17/06/114 Playing fields and Community Centre

Councillor Harries reported that there are problems registering the land. Although PC was named as custodian trustee, when scheme was set up in 1994, no plan was attached to original document. The newly acquired land, transferred under Section 106 arrangements, requires legal identification of previous land owners.

New furniture is being sourced and Wicksteed has completed the new surface.

### PC/17/06/115 Parking Restrictions

An article was to appear in The Link and the item would be discussed at the July Parish Council meeting

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### PC/17/06/116 Disabled Access around the parish

The Deputy Clerk had met with the Highways representative Helen Howard

1. Doctors Surgery -It has been suggested that double yellow lines are painted on the right hand side layby as approaching surgery entrance to prevent obstructing the dropped kerb which will assist access.

**RESOLVED** To proceed with this proposal

**ACTION** Deputy Clerk

2. Cycle barriers from Pound Lane are owned by the Community Centre and the management will need to be approached.
3. Georges Place – suggested that one railing is removed.
4. Pilgrims Lane to Pound Lane – suggested that one railing is removed

**ACTION.** Councillor Des Morris who had been investigating the issue would continue with this and the matter discussed further at the next meeting.

### PC/17/06/117 Parking and Traffic Around Campion School

**RESOLVED** To write to the school and request that the barrier is moved back to allow at least two spaces for vehicles awaiting access.

**ACTION** The Clerk

### PC/17/06/118 Parish Matters

#### *Monthly Inspection Sheets*

Monthly inspections sheets were received for all areas.

#### *Hedges/Trees.*

Overhanging hedges and trees were reported at the following :

- 9 The Crescent – hedge – cut back to boundary
- Homestead Farm, corner of High Street & Smith Lane - Lilac tree – cut back
- The Church – trees obscuring the camera operating the traffic calming sign – cut back
- Primary School – shrubs at the front of the school – cut back to boundary
  - Willow tree affecting street light – cut back
- 23 Ash Grove – hedge adjacent to the public footpath – cut back
- 1 Levitts Road – hedge adjacent to public footpath – cut back to boundary

An email with more issues is to follow from one Councillor Des Morris.

**RESOLVED** To approach householders/landowners

**ACTION** The Clerk

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### *Footpaths*

Issues reported :

Village sign on Litchborough Road on the left hand side (Unusual Industries side of the road) – sign is leaning and on the opposite side of the road, the bottom rail is broken.

11 Johns Road – clear gravel spilling on to footpath from the drive

8 West End - clear gravel spilling on to footpath from the drive

½ broken branch on the footpath from Camp Hill to Littleliff Farm

Mowing not undertaken on Elm Tree Bank & Piece Hill

**RESOLVED** To address with the appropriate body or householders

**ACTION** The Clerk

### *Emergency Planning/NCC Pathfinder II Project*

Nothing to report.

### *Street Lighting.*

Street light at 10 Oaklands Drive.

**RESOLVED** To write to Balfour Beatty pointing out that there is a process to be followed when a request is made by a member of the public, as opposed to the parish council and because this process was not followed Bugbrooke PC will not settle the invoice for the work undertaken by Balfour Beatty

**RESOLVED** To pay half of the invoice from Aylesbury Mains; write to the householder concerned and request a contribution for the other half.

**ACTION** The Clerk

### *Highways and Transport*

It was noted that there is a large pothole outside the Five Bells public house. A query was raised about the 20mph sign missing on Pilgrims Lane.

**ACTION** The Clerk to pursue

### *Millennium Green*

Councillor Harries mentioned that there are weeds growing through the path and he is pursuing this matter.

### *Seat on Litchborough Road.*

**RESOLVED** not to pursue the suggest to move the seat.

### *Patient Participation Group*

Councillor Mrs Garlick advised that there was no new information to be reported at present

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### PC/17/06/119 Building of Community Value - The Bakers Arms

It was reported that the property had been sold.

### PC/17/06/120 Village Enhancement Contribution from Persimmon Homes

**RESOLVED** To proceed with the purchase and installation of hanging baskets for the High Street.

### PC/17/06/121 New Homes Bonus Fund

The application had been deferred.

PC/17/06/122 Application for Funding From Campion School

Councillors generally agreed that some financial support could be offered to Campion School but were undecided about what type of support. It was pointed out that the appeal for funding had come from the Friends of the School a charitable group named HANDS.

Questions were raised about whether the PC can made a donation to a charity; whether a contribution could be given rather the whole of the amount needed; whether it would be possible to make a loan for the printing of the books - this could then be returned on the sale of the books.

A decision was deferred until the next meeting to give more time to explore the possibilities.

**ACTION** The

### PC/17/06/123 Remembrance Day Wreath

**RESOLVED** To authorise expenditure of £30 for the annual poppy wreath.

### C/ 17/06/124 Internal Auditors Report

**RESOLVED** To accept both recommendations from the internal auditor

1. To add the Deputy Clerk as a verifier of payments made on internet banking.
2. To ensure that all quarterly meetings with the Internal Controls Councillor are reported and minuted at the following meeting.

### PC/17/06/125 Financial Matters

A financial statement for month ending 31<sup>st</sup> MAY had been circulated with the Agenda, and the figures were as follows:-

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Current Account as at 30.4.17		£71,846.33
CCLA Deposit Fund as at 30.4.176		£30,000.00
Interest from CCLA + vat RECLAIM		£ 7,064.95
<b>Total available.</b>		<b>£108,911.28</b>
Less May Payments		£ 2,979.03
Total funds at 31.05.17		<b>£105,932.25</b>

### PC/17/06/126 Accounts for Payment

Moneys must be paid out only in pursuance of statutory powers vested in the Parish Council.  
The final column on the right details the powers which authorise the payments below:-

Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
D.D.	Southern Electric	Unmetered Supply for May	£344.83	55.17	Parish Councils Act 1957 s3; Highways Act 1980 s301
D.D	b.t. Payment Services	Parish office telephone and broadband	£128.76	21.46	LGA 1972 S112
382	Anglian Water	Water supply for allotments	£54.44		LGA 1972 S112
383	Mrs R Harries	Plants for village planters	£85.45		GPOC
384	Amberol	Hanging Baskets and Brackets	£796.42	£132.74	£796.42
I.B	HM Revenue & Customs	Tax - SBB + JS May +NIC (43.71)	£182.31		HMRC requirement
1.B.	Mrs S Bramley-Brown	Clerk's salary– May17 less tax + expenses mileage	£1082.16		Local Gov't Act 1972 S112
I.B.	Mrs Jo Scott	Deputy Clerk's salary – May 17 + mileage, expenses and overtime	£293.36		Local Gov't Act 1972

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					S112
I.B	ICan Copy	Services of photocopier	£488.96	£81.50	LGA 1972 S112
I.B.	R AND G Grounds Maintenance	April mowing and verti- draining	£2,145.74	£357.62	Open Spaces Act 1908
I.B.	R and G Grounds Maintenance	March Mowing	£439.84	£73.30	Open Spaces Act 1908
I.B.	BSACCA	Parish Office Rent	£240.00		LGA 1972 S112
I.B.	Wicksteed Playgrounds	Resurfacing of play area at community centre	12,242.93	2040.49	Open Spaces Act 1906  S9,10
I.B.	Kay Iqbal	May Bus Shelters	£100.00		Parish Council Act 1957
	Northants Acre	Ratification of Internet payment made in May for annual membership	£35.00		LGA 1972 S112
	NCALC	Ratification of internet payment made in May – New Clerks Training for Jo Scott	£175.00		LGA 1972 S112

*There being no further business the Chairman closed the meeting at 9.35 p.m.*

**\*End of Minutes\***

CHAIRMAN:.....

DATE:.....